



AN ISO 9001:2015 PORT

MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT
TENDER NO. CE/ 90 /2017.

FACE SHEET TO ACCOMPANY THE TENDER DOCUMENTS

A. 1.	Name and full address of the Contractor to whom the Tender Documents are issued.	
2.	Whether registered with Engineering (Civil) Department, if so, class of registration.	
3.	If not registered, reference to the letter of the Chief Engineer authorising issue of the tender Documents.	
4.	Date of issue of Tender Documents.	

**SIGNATURE OF ASST. EXECUTIVE ENGR
(ACCOUNTS)**

B.1.	Name of work: “Reconstruction of collapsed portion of boundary wall between Sada village and MPT Type- A quarters at Headland.”	
2.	Cost of each set of Tender Documents	Rs. 500/-
3.	Date and Issue of Tender Documents	From: 24.11.2017 to 06.12.2017
4.	Date of receipt of tender and time	07.12.2017 at 15.00 Hrs
5.	Amount of E.M.D.	Rs. 13,700/-
6.	Date of opening of tender and time	On 07.12.2017 at 15.30 hrs.
7.	a) Whether E.M.D. received b) if so, in which shape	Yes/No. D.D./Cash Receipt
8.	Form of contract	Percentage rate
9.	Whether rates have been quoted in both the tenders in words and figures.	Yes/No.
10..	Total No. of Tenders received for the work:	

ASST.EXE. ENGR. (ACCOUNTS)

EXECUTIVE ENGINEER



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MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT

TENDER NO. CE/ 90 /2017.

Name of work: “Reconstruction of collapsed portion of boundary wall between Sada village and MPT Type- A quarters at Headland.”

1. Tender Notice.
2. Form of Tender.
3. Appendix – I.
4. Additional Instructions to Tenderers.
5. Additional General Conditions of Contract.
6. Scope of work
7. Directions to tenderers for filling in the Schedule of quantities & rates
8. Schedule of Quantities & Rates
- 9 . Schedule C
10. Form or bank guarantee for security deposit
- .11.Vender Registration Form
12. Proforma for GST Details

A printed set (Vol-I) issued to the contractors contains instructions to tenderers, General and Special Conditions of Contract, General Specifications and forms an integral part of the tender documents.

MORMUGAO PORT TRUST,
ENGINEERING CIVIL DEPARTMENT,
MAIN ADMINISTRATIVE OFFICE BLDG,
HEADLAND, SADA, GOA.



AN ISO 9001:2015 PORT

MORMUGAO PORT TRUST
ENGINEERING (CIVIL DEPARTMENT)
TENDER NO. CE/ 90 /2017.
TENDER NOTICE NO. CE/ N-89/2017

Sealed percentage rate tenders in Single cover systems are invited on Percentage Rate Basis from the contractors registered with MPT, PWD/CPWD Railway, Central/state Govt., GSIDC, etc. and other experienced Contractors having experience in reconstruction of compound wall works for the following subject tender.

Sr. No.	Name of work	Cost of tender document (non refundable)	Sale of tender documents From/To
	Estimated cost of work put to tender.	Earnest money deposit	Date of opening of tender
1.	“Reconstruction of collapsed portion of boundary wall between Sada village and MPT Type- A quarters at Headland.”	Rs. 500/-	24 .11.2017 To 06.12.2017 Up to 3.00 p.m.
	Rs.6,80,422/- Class ‘ D ’ and above	Rs.13,700/-	07.12.2017 at 3.30 p.m.

1. The tender set consisting of the Tender Notice, Additional Instructions to Tenderers, Special Conditions of Contract, Schedule of Quantities and Rates and Form of Tender may be obtained from the Office of Chief Engineer, Engineering (Civil) Department, Mormugao Port Trust at Headland, Sada, Goa on payment of **Rs. 500/-** which sum will not be refunded. Additional set can be had on payment of **Rs. 500/-** (Non-refundable), if desired.
2. The interested firms may alternatively download the Tender Documents from the Mormugao Port Trust web site <http://www.mptgoa.com> However, a separate sealed envelope super scribed 'Tender Cost' containing a Demand Draft/ Banker's Cheque drawn in the name of “FA & CAO of the Port of Mormugao” towards the cost of tender document may be placed in the envelope containing the sealed offer submitted in the downloaded Tender Document, failing which the offer of the firm will be left out of consideration. The downloading of the Tender Documents shall be carried out strictly as provided on website. No editing, addition/deletion of matter shall be permitted. If such action is observed at any stage, such offer is liable for outright rejection.

A printed set (Vol-I) issued to the contractors contains instructions to tenderers, General and Special Conditions of Contract, General Specifications and forms an integral part of the tender documents.

3. Tender documents will not be sent by Post or Courier Service.
4. The Earnest Money Deposit (E.M.D.) payable in respect of the tender is **Rs.13,700 /- (Rupees Thirteen thousand Seven hundred Only)**, and E.M.D should be lodged in the form of Bankers Cheque or Demand Draft or Pay Order drawn in favour of Financial Advisor and Chief Accounts Officer, Mormugao Port Trust, payable at Vasco-Da-Gama, Goa is required to be enclosed along with the Tender. In any case, E.M.D. in the form of Cash/ Cheque will not be accepted.
 - a. The E.M.D. Technical price bid shall put in separate sealed envelope and both envelopes should be placed in a single envelope properly sealed. The inner envelopes should be separately marked as EMD, Technical price cover as the case may be. The outer envelope shall bear the identifications like (i) Tender No: (ii) Name of work (iii) Bidders name & Address and (iv) Due date & time of bid opening. If the envelopes are not sealed properly, Mormugao Port Trust will assume no responsibility for the misplacement or premature opening of the bids submitted and same is liable for rejection.
 - b. Bids if not accompanied with requisite EMD as indicated as above and in the manner described above shall be treated as invalid and shall not be opened.
 - c. E.M.D. of the Tenderers excepting first three lowest tenders will be refunded to Contractors. Contractors are requested to contact the Assistant Ex Engineer (Accounts), Chief Engineer's Office. Main Administrative Office, Mormugao Port Trust for claiming such refund along with copy of original receipt issued by this office.
 - d. Contractors may submit the following information in order to refund the EMD's/ Bank Guarantee/ Security Deposit/ Retention Money, payments of bills etc.
 - a. Name of Bank.
 - b. Place.
 - c. Account No.
 - d. Type of Account
 - e. PAN
 - f. EPF No.
 - g. ESIC No.

No fresh correspondence in this regard will be made by this Port Trust.

- e. EMD of the other tenderers i.e. any two among the first three lowest Tenders will be refunded to them only after acceptance of work order by successful tenderer E.M.D. of successful contractor will be retained towards Initial Security Deposit.
5. **Security Deposit(SD):** EMD to be converted as SD

6. **Retention money** : 10% of the value of contract to be retained from the running /final bill and to be released after defect liability period.

a) Retention money at 10% of work done to be deducted from the running account bills at 10% of each running bill till the entire security deposit of 10% of value of contract are recovered. However, the contractor will have the option to convert the Retention Money so deducted from the bills into acceptable Bank Guarantee (s) at any stage(s) of the work.

b) The entire amount of 10% of the value of the contract may be paid in Demand Draft /Pay Order or in the form of Bank Guarantee at the time of acceptance of tender.

Note:

i) The Retention Money of 10% of the Contract Price along with EMD will be released only after completion of defect liability period.

ii) **In case the Tenderer desire to quote premium of cost of work put to tender more than 15%, the Tenderer will have to give the rate analysis for any or all the item of work along with the tender.**

7. Tenders submitted will remain open for acceptance for a period of 120 days from the date of opening of tenders.

8. Counter conditions stipulated in completion period by the contractor will not be considered. Tenders with counter conditions are likely to be rejected summarily without assigning any reasons therefore.

9. Time is the essence of contract Liquidated Damages for delay in completion of work shall be recovered at the rate of 0.5% of the Contract Price per week or part thereof delay subject to a maximum ceiling of 5% of the contract price. The contract is liable to be terminated if there is a delay of more than 25% of period of completion.

10. Tenderers are strongly advised to inspect the site of work and acquaint themselves with the site conditions and quantum of work involved etc. before tendering. Such an inspection can be arranged in consultation with the **Executive Engineer-(HL), Tel No: 2594674**

11. The tenderers must not quote counter conditions involving extra expenditure. The tenderers should refrain from sending revised or amended offers after the closing date of the tender. The Chief Engineer reserves the right to reject such offers without assigning any reasons thereof.

The original tenders to be submitted should be enclosed in a sealed cover and superscribed, with Tender no & name of work and should be addressed to the Chief Engineer, Engineering (Civil) Department, Mormugao Port Trust, Headland. Sada, Goa-Pin: 403804.

12. The tenders complete in all respect should be placed in the Tender Box (marked Tender No. CE/90/2017) kept inside the cabin of AXEN/Accts , CE's Department up to **15.00 hrs.** on due Date and tenders will be opened at **15.30 hrs.** on the same day in the presence of such tenderers who may wish to be present.
13. The tenderers should specifically note that their offers, whether sent by post or by hand delivery, must reach the office on or before the due date and time. Offers received late will not be considered even though posted in the Post Office before due date.
14. The Chief Engineer reserves the right to reject any or all the tenders received without assigning any reasons thereof.
15. Unsigned tenders will not be considered.
16. The tenderers are requested to obtain certificate of registration under Rule No.24 of the Building & Other Construction Workmen's Central Rules, 1998 from the office of the Asst. Labour Commissioner.
17. The contractor should comply with the provision of Building & Construction Workmen (Regulation of Employment and Condition of Service) Act, 1996. The Act envisages that every contractor shall obtain registration certificate from the Registering Officer if he engages 10 or more workmen for the work.
18. The tenderer should strictly note that they shall not be allowed to fill in the tender or seal the tender in the MPT premises.
19. Tenderers may please note that as per new Govt. directives, successful tenderers, on receipt of work order, shall be required to furnish the details of Bank accounts in which he/she/they desire the e-payments to be made for cutting delays in making payments.
20. Tenderer should comply with all regulations of EPF, ESI, ALC, etc. No bill will be forwarded if the above regulations are not followed.
21. GST Registration for the bidder is mandatory. Goods and Service Tax has to be claimed extra as applicable while submitting the bills.

CHIEF ENGINEER

MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT

TENDER NO. CE/90 /2017.

Name of work: “Reconstruction of collapsed portion of boundary wall between Sada village and MPT Type- A quarters at Headland.”

FORM OF TENDER

The Chief Engineer,
Mormugao Port Trust.

I/We _____ do hereby offer to execute the work comprised in the annexed Tender Notice **“Reconstruction of collapsed portion of boundary wall between Sada village and MPT Type- A quarters at Headland.”** In strict accordance with the instructions to Tenderers, General conditions of Contract. Specifications etc at the Percentage Rate entered in the attached Schedule of Quantities and Rates.

2. I/We undertake to complete the work included in the Schedule of Quantities and Rates **within 02 (Two) months** from the date of release of site/ work order. I/We also agree that this tender will remain open for acceptance until disposed off by the Trustees of Port of Mormugao.
3. I/We have independently considered the question of the amount of loss or damage likely to result to the Trustees from the delay on my/our part in the performance of the contract and I/We agree that the liquidated damages at the rate of (0.5%) of the contract price per week or part thereof delay in work subject to a maximum ceiling at 5% of the contract price represents a fair estimate of the loss likely to result from the delay.
4. I/We send herewith a sum of **Rs.13,700/- (Rupees Thirteen thousand Seven hundred Only)**, as a deposit or earnest money of my/our willingness to enter into the contract if my/our tender is accepted.

- 5.. In the event of my/our tender being accepted, I/We agree to enter into a contract in the prescribed form with such alterations or additions thereto which may be necessary to give effect to the acceptance of this tender and such contract shall contain and give full effect to the Specifications, Schedule of Quantities and Rates attached to this tender.
6. I/We also, agree if awarded the contract that the earnest money lodged with this tender will be retained by the Board of Trustees towards part of the Initial Security Deposit and to make further deposit by Bankers cheque/demand draft in the favour of FA&CAO,MPT, Headland Sada payable at Vasco- Da- Gama, Goa/by way of a Bank Guarantee, within (7) Seven days or such extension of the period permitted by the Chief Engineer, in writing, after receipt of information that my/our tender has been accepted by the Port Trust. The Board of Trustees will also have the option to retain the entire amount for Initial Security Deposit of 5% of the Contract Price in the form of Bank Guarantee.
7. I/We further agree, if awarded the contract, to lodge the Retention Money equivalent to 10% of the contract price of my/our tender by way of deductions from my/our bills at the rate of 10% of the gross value of work certified in each bill till the amount of 10% of the contract price is accumulated.
8. I/We agree to abide by this tender to be valid for the period of 120 days from the date fixed for receiving/opening the same and it shall remain binding upon me/us and may be accepted any time before the expiration of that period.
9. I/We hereby certify that my/our registration certificate under the Goa Sales Tax on the transfer of property in goods involved in the execution of works Contract Act, 1985 is in force on the date on which the sale of goods specified in this bill/cash memorandum is made by me/us and the tax under the act will be, if payable, be paid before furnishing my/our returns under the Act.
10. I/We have inspected the site and I am/We are fully aware of the work to be carried out while tendering for the contract.
11. I/We request that early payment of 100% of the amount of interim bills be made from time to time in advance of such bills being audited.

12. *(A) Mine is a proprietary firm and I am the sole proprietor of the firm. My firm is/is not registered with Registrar of firms.

Name: _____

Age: _____ years

*(B) Ours is a partnership firm and the names of all major partners are given below:

<u>Name</u>	<u>Age</u>
1. _____	_____ years
2. _____	_____ Years
3. _____	_____ Years
4. _____	_____ Years

We understand and confirm that if our offer is accepted, the contract will be entered into with the above-mentioned partners only and the Trustees will not recognize or deal with any minor partners or their guardians.

*(C) Ours in a Company with liability and a copy of our Memorandum and Articles of Association will be sent for perusal upon acceptance of our offer.

Proposed contract is intended to be signed by a duly constituted Attorney and original power of Attorney in his favour will be submitted for perusal immediately on acceptance of the tender.

The contract will be completed under the Company's Common Seal.

13. The Bank's Guarantee referred to in Para No.5 above will be from
** _____

14. I/We am/are registered for the purpose of Goa Sales Tax Act and my/our registration Certificate No. is _____

15. The name and address of our Banker is ** _____

16. I/we understand that the Board is not bound to accept the lowest or any tender you may receive and may reject the same (the lowest) or any other tender without assigning any reason therefore

17. "I have read and understood the General Conditions and Specification of the work which are printed in Volume –I supplied to me by the Department which will form a part of tender and this shall remain binding on me".

18 I /we have enclosed herewith the following documents as required under instructions to tenderers:-

- a) Organization Chart.
- b) List of similar works carried out by me/us.

(Note: a & b are not mandatory for registered Contractors with this department)

NAME AND ADDRESS OF TENDERER:-

SIGNATURE OF TENDERER

Witness: - _____

Date: _____ Day of _____ 2017

Witness: - _____

Witness: - _____

**N.B.: * Strike out whichever is not applicable.
** Here the Name of the Bank should be stated.**

MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT

TENDER NO. CE/ 90 /2017.

Name of work: “Reconstruction of collapsed portion of boundary wall between Sada village and MPT Type- A quarters at Headland.”

APPENDIX-I

This shall be read in conjunction with clause of General Conditions (G.C.) of Vol-I of Tender Documents.

<u>Particulars</u>	<u>Clause of G.C.</u>
1. Amount of initial security and time	11(1) EMD to be converted as SD, to be released after successful completion period of 24 months
2. Period for commencement from the Chief Engineer’s orders to commence.	38 7 days
3. Period of Completion	40 02 (two) months.
4. Amount of liquidated damages.	43 Calculated at 0.5% value of the contract per week of seven days, or part thereof subject to a ceiling of 5% value of the contract.
5. Period of maintenance	45(1) 12 months
6. Percentage of retention from each running account bill/Final bill	54(1) 10 %. Also please refer Cl.No.5 of additional instructions to tenderers.
7. Limit of Retention Money	54(1) 10%value of the contract.
8. Total initial Security Deposit and Retention Money.	11(1) EMD+10% value of the contract. 54(1)
9. Minimum amount of interim certificate.	54(1) Rs.3,00,000/-
10. Time within which payment to be made after contractor’s submission of the bill.	54(1) 100% within 20 days from the date of bill submitted based on the joint measurements.
11. Mobilization Advance	69 Not Applicable to this contract.
12. Interest rate on mobilization advance.	69 Not Applicable to this contract.
13. Mode of recovery of mobilization advance	69 Not Applicable to this contract.
14. Variation in price of labour and materials	70 Not Applicable to this contract.
15. Arbitration	66 Not Applicable to this contract.
16. Minimum amount of third party insurance.	Clause No : Not Applicable to this contract 13,14, & 15 of General Conditions of Contract

Dated this _____ day of _____ 2017

Signature _____ in the capacity of _____ duly authorized to sign tender for and on behalf of _____.

(IN BLOCK LETTERS)

ADDRESS : _____

Witness : _____
Occupation : _____



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MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT
TENDER NO.CE/90/2017

Name of work: “Reconstruction of collapsed portion of boundary wall between Sada village and MPT Type- A quarters at Headland.”

ADDITIONAL GENERAL INSTRUCTIONS TO TENDERERS

- 1.The work shall be carried out without disturbing the operation of Port or other agencies working in the area.
2. All materials bought for use shall be stored properly in a store room, to be built by contractor at his cost. Register of account of materials be maintained at site.
4. The Plant/machinery required during the maintenance period shall be arranged by the contractor during the maintenance period at his own cost.
5. The Bidder shall also assess and include the cost of materials, labour, tools and plant and machinery/equipment for the maintenance works
6. Bidders are advised to go through the Schedule of Quantities and Rates and sequence of work before submission of the tender. They are also advised to inspect the structure, ascertain for themselves the nature and the extent of work involved and also obtain all clarifications they may require before filling in the tender.
7. Bidders are required to sign with date the Schedule of quantities and Rates and the form of Quotation and fill in all the particulars and details called for therein. Unsigned quotations, without the details called for are liable for rejection.

8. Measurements

The quantities provided for in the Schedule of Quantities and Rates are only approximate and are given to provide a common basis for tendering. The actual quantity may differ from those provided for in the Schedule in view of the complexity of the work. Payments will be made according to the actual quantities of work ordered and carried out, jointly measured by the representative of Chief Engineer and the contractor.

9. Rates and Prices to be inclusive.

The rates entered in the Schedule of Quantities by the contractor shall include the provision of all supporting special equipment, labour of required skill, supervision, materials, erection, overheads and profits, watch and ward, insurance charges, during execution and every incidental and contingent costs and charges, whatsoever, excluding GST if any for compliance with conditions of contract and specification. The GST will be paid extra as applicable which shall be claimed along with the Bill.

10. The specifications are intended to cover the execution of all works, necessary to complete the works, with all materials of accepted standards, as specified in the contract.

11. Method of Measurement

General Unless stated or billed otherwise, all quantities shall be `net` as they finished and provided in the work. The rates and prices shall include all allowances towards wastage of materials required for use in the work.

12. The tenderers will be deemed to have ascertained themselves to the extent and nature of the works involved, the various constraints and high degree of skill involved in the works.

13. Time is the essence of contract and the entire work should be completed within a period of 2 months as specified in the schedule.

14. The Bidder shall inspect the site and fully study the work involved vis-à-vis the quantity and specifications etc. before quoting for the work.

15. All the materials to be used in the structure shall be conforming to relevant ISI specification or as specified in the Tender Schedule. Contractor shall undertake laboratory test as specified in the relevant ISI at the discretion of Chief Engineer and only approved materials / approved brand of materials shall be used.

16. Security Deposit which is EMD plus 10 % Retention Money (deducted from the bills) shall be refunded to the contractor only after successful completion period of 24 months

17. The contractor shall quote the prices exclusive of GST. Applicable GST shall be paid on the quoted price. The bidder shall indicate the applicable GST rate on the goods / services in the price bid.

18. GST registration for the bidder is mandatory. Bidder has to enclose attested copy of GST Registration no along with the Tender. GST has to be claimed extra as applicable while Submitting the Bill/bills.
19. Unregistered Venders under GST has to submit Declaration that GST is not applicable to him, due to turnover of less than 20 Lakhs.
20. The Vendor shall quote GST No. of MPT (30AAALM0293P1ZY) on all invoiced raised on Port. If vendor is not registered under GST or opted for composition scheme under GST, undertaking of the same shall be submitted by the Vendor.



MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT

TENDER NO. CE/90 /2017.

Name of work: “Reconstruction of collapsed portion of boundary wall between Sada village and MPT Type- A quarters at Headland.”

ADDITIONAL GENERAL CONDITIONS OF CONTRACT.

1. The tender is on percentage rate basis. The quantities mentioned in the Schedule of Quantities and Rates are only approximate and the Trustees are liable to pay for only such quantities of work as are actually executed.
2. In the percentage rate quoted by the contractor shall be inclusive of Excise Duty, Income Tax etc.. and all other incidental charges that the tenderer may have to bear for the execution of the works but excluding Goods Service tax(GST). GST will be paid extra along wide bills after making necessary deductions .
3. The contractor may be asked to supply the following on request and charges mentioned thereon:
 - (i) Water supply:

Water will be supplied by department subject to the availability at the ongoing rate .

 - (a) Contractor has to make the arrangement of water from outside at his own cost, if supplies from Mormugao Port Trust mains are inadequate.
 - (b) Water charges levied by MPT will be borne by the contractor.
 - (c) In any event, no excuse for delay in completion of work, or no claim of any sort, whatsoever, will be entertained on account of inadequate/ intermittent short supply of water.
 - (ii) Electricity:

Electric supply will be given as per SOR subject to availability and supply point will be indicated by the CME's Department, if required, and the contractor shall provide his own cable from the supply point to the place of work.
4. The contractor shall insure plant, machinery and workers employed by him during execution of work and submit necessary insurance policies to the Department.

5. The Contractor shall insure against accident, injury etc. to workmen with workman compensation policy an insurer approved by the Board and shall continue such insurance during the whole of the time any persons are employed by him on the works and shall when required produce to the Chief Engineer or the Chief Engineer's representative such policy of insurance and the receipt for payment of the current premia. Provided always that in respect of any persons employed by any sub- contractor, the contractor's obligation to insure as aforesaid shall be satisfied if the sub-contractor shall have insured against the liability in respect of such persons in such manner that the Board is indemnified under the policy but the contractor shall required such sub-contractor to produce to the Chief Engineer or the Chief Engineer's \ representative when required such policy of insurance and the receipt for payment of the current premia.
6. If the Contractor shall fail to effect and keep in force the insurance referred to in the above mentioned clauses hereof or any other insurance which he may be required to effect under the terms of the contract then and in any such case the Board may effect and keep in force any such insurance and pay such premium or premia as may be necessary for that purpose and from time to time deduct the amount so paid by the Board with interest as stated in Vol.1 as aforesaid from any money due or which may become due to the contractor or recover the same as debt due from the contractor.
7. The successful tenderer will have to submit within fortnight after receipt of the acceptance Letter a phased program of execution of different items of work.
8. SUPPLY OF WATER.
The contractor shall as far as practice having regard to the conditions, provide on the site to the satisfaction of the Chief Engineer's Representative, adequate supply of drinking water and other water for the use of the contractor's staff and workmen.
9. Permission for working beyond the normal working hours of the Port or on Sundays and Public Holidays as stipulated under Clause No.42 of General Conditions of Contract, Volume-1 Of the tender document will be given to the subject to his agreeing to bear the cost of overtime, if any, which may have to be paid to the Port's supervisory staff.

10. EPIDEMICS

In the event of any outbreak illness of an epidemic nature, the contractor shall comply with and carry out such regulations, orders and requirements as may be made by the Government or the Local Medical or Sanitary Authorities for the purpose of dealing and overcoming the same.

11. DISORDERLY CONDUCT ETC: The contractor shall, at all times, take all reasonable precautions to prevent any unlawful, riotous or disorderly conduct by or among his employees, officers or agents and for the preservation of peace and protection of persons and property in the neighborhood of the works against the same.

12. FOOTWARE, GLOVES ETC:

In partial modification of clause No.31 of the General Conditions, the contract, the contractor shall at his own expenses provide footwear and gloves for all labour employees on concrete mixing work and all other types of work involving the use of tar and cement, etc. to the satisfaction of the Chief Engineer or his Assistant.

13. ACCIDENTS:

The contractor shall, within 24 hours of the occurrence of any accident at or about the site or in connection with the execution of the work, report such accident to the Chief Engineer or his Representative. The contractor shall also report such accidents to the concerned constituted authorities.

14. The tender is on Percentage Rate Basis and the Tenderers are required to fill the Schedule of Quantities and Rates as stated in directions to Tenderers for filling in the Schedule of Quantities and Rates.

15. The contractor and his workers/agent shall be required to obtain from MPT and display a Photo Identity Card during entry, stay and exit from the Port security areas guarded by CISF personnel.

16. All applications for issuance of Photo Identity Card shall be routed through the Chief Engineer, who shall forward the same to the Port's Traffic Department, whose pass section will issue the Photo Identity Card to the contractor or his agent at free of cost and the same shall be valid for the duration of the contract or a period of one year, whichever is less.

17. Subject to the availability, land for construction of temporary sheds/stores/labour hutments, etc. will be given to the contractor in Port areas on the lease basis as mentioned in Schedule 'C'. The contractor shall clear away all the temporary structures built within a period of fourteen days after completion of the work and leave the whole of the site clean to the satisfaction of the Chief Engineer.

18. No temporary structures/sheds, which are constructed to house the contractor's office/store/labour hutments, shall be permitted to be retained during the period of maintenance.

19. If for any reason the entire site cannot be handed over to the contractors, the Contractor shall immediately commence the work in the portion of the site released. If in the opinion of the Chief Engineer, contractor's work is held up or totally stopped due to non-availability of the remaining site, the Chief Engineer may extend the time for completion of the work by treating non-working period for such days as he shall consider immediately on being informed that the remaining site is available for the work.
20. After completion of day's work/ contract period the contractor shall clean, clear the work site to the satisfaction of the Chief Engineer or his site representative.
21. All the debris/ kutchra etc. arising out of this work shall become the property of the contractors and they shall make necessary arrangements to dispose it off at no extra cost to Port Trust. The debris/kutchra etc. shall not be dumped in Port Trust estate. If any of Port Trust debris/kutchra etc. is found dumped in MPT estate, a fine of Rs.5,000/- per lorry load will be recovered from the contractor.
22. In case of excess under any item, the contractor should bring it to the notice of the concerned Chief Engineer well in time for obtaining necessary sanction.
23. Further to the provisions in the General Conditions of Contract, upon the Chief Engineer certifying that in his opinion, the contractor, after receiving from the Chief Engineer, a written notice,
 1. Has suspended progress on any portion or items of the works for seven days, or
 2. Has failed to make proper progress on any portion or items of the works for seven days, or
 3. Has failed to complete any portion or item of the works by the time specified by the Chief Engineer, or
 4. Has failed to remove from the site for seven days, material which have been condemned and rejected, or
 5. Has failed to pull down within seven days and rebuild within the time stipulated by the Chief Engineer works which have been condemned and rejected, or
 6. Has failed to give to the Chief Engineer or his representative proper facilities for inspecting the works or any part thereof for three days, or
 7. Has failed to carry out proper tests for three days on any work or materials,

Then the Trustees, without restricting, prejudice to their rights under Clause, Nos. 57.1 of the general Conditions of Contract and expelling the contractors from the site of works, without determining the contract and while permitting the contractor to carry out or employ another agency to carry out at the risk and cost of the contractor,

- a. The execution of such portions or items of the work which the contractor has suspended or failed to make proper progress or failed to complete within the specified time, and or
- b. Removal of condemned and rejected material from the site, and/or
- c. Pulling down and rebuilding of condemned and rejected works, and/or
- d. The provision of proper facilities to the Chief Engineer or his representative for inspecting the works, and/or
- e. Testing of any work or materials,

In such cases Additional expenditure incurred, if any, by the Trustees over and above that which would have been incurred by them had above works been carried out by the contractors under the terms of this contract shall be paid by the contractor to the Mormugao Port trust. The trustees reserves their right to recover their additional expenditure from the moneys payable to the contractor or from deposits or such amounts that may have been lodged by the contractor with the Mormugao Port Trust for due performance of the contract under these presents. The Trustees further reserve their right to recover such additional expenditure from the moneys payable to the contractor for any other contract or transactions of any nature whatsoever existing between the trustees and the contractors.

24. SUPPLY OF MATERIALS:

No material to be supplied by the MPT. Contractor shall make his own arrangements to procure all the materials whatsoever required for the execution of the works covered under this tender.

25. All the material to be used for the work shall be as far as possible, in accordance with the relevant specifications. However, the final approval of the material shall be at the sole discretion of the Chief Engineer or his representative depending upon the availability of the material in the market.
26. All the materials to be used in the structure shall be conforming to relevant ISI specifications or as specified in the Tender Schedule. Contractor shall undertake laboratory test as specified in the relevant I.S.I. order at the discretion of Chief Engineer and only approved materials/approved brand of materials shall be used.

27. MODE OF PAYMENT:

The procedure for preparation and settlement of contractor's bills is as under:

100% of the bill will be paid within 20 working days from the date of acceptance of bill by the department and bill submitted based on joint measurement.

- (i) Minimum amount of interim certificate is Rs. 3,00,000/-

(ii) The amount of any bill can be adjusted against dues to Mormugao Port Trust on any other dealing with the Mormugao Port trust.

(ii) Retention Money and applicable sales tax, income tax will be recovered through the bills at the rate of 10% of the amount certified in each bill, till an amount equivalent of 10% of the Contract Price is accumulated.

The contractor shall submit the interim measured bills and final bill only after the measurements are checked by the concerned Assistant Engineer and after the final corrected quantities to be billed are given by him.

28. FACILITIES FOR WORKS OF OTHER AGENCIES:

Contractor shall take care that his work does not, in any way, hamper the concurrent progress of works of the other agencies in and around the existing site of work, laying of cables or any other work, which will be awarded during currency of this contract. The contractor, shall accord all facilities to various agencies/ contractors such as place for storing their material place for site office, etc. in consultation with the Site Engineer and carry out his activities in close co-ordination with all agencies.

29. No Port Trust structure/room will be made available for storing the materials brought, at site by the contractor. The contractor shall make his, own arrangement to construct a temporary storeroom at his risk and cost, at or near the site of work, as directed by the Site Engineer. However, the same will be used for storing materials only and not for residential purpose and the same will be dismantled and removed from the site, immediately on completion/ termination of work. The final bill of the work will not be settled, unless the site is completed cleaned of all the materials.

30 The contractor should specially note that there should not be any disturbances to the MPT Staff's working in the Department and also take necessary steps to prevent noise, dust pollutions etc. in the Office.

31. The contractor shall have EPF/ESIC Registration No. Of the firm and shall contribute towards Employees Provident fund (EPF) and submit the copy of the same along with the details in the prescribed format while submitting bills.

32. Wages of the workers

Contractor shall inform the date and venue of the disbursement of workers' wages all the time to the Engineer in-charge for witnessing the payment of wages and also get the certification by the Engineer in-charge. Copy of the certified to be enclosed alongwith the bills unless bill will not processed.

CHIEF ENGINEER



MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT

TENDER NO: CE/90 /2017

Name of work: “Reconstruction of collapsed portion of boundary wall between Sada village and MPT Type- A quarters at Headland.”

SCOPE OF WORK

1. Demolishing and taking away laterite masonry etc
2. Excavation in dense/ hard soil/ murrum/ hard rock etc.
3. Soling with hard laterite stone etc.
4. Cement concrete (1:3:6) etc.
5. Constructing cc block masonry in foundation and superstructure etc.
6. Plastering with c.m(1:5), 10mm thick etc.

CHIEF ENGINEER



MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT

TENDER NO. CE/90/2017.

Name of work “Reconstruction of collapsed portion of boundary wall between Sada village and MPT Type- A quarters at Headland.”

DIRECTIONS TO TENDERERS FOR FILLING

1. Tenderers are required to fill in their percentage rate at the end of the Schedule of Quantities & Rates, in the space provided for the purpose and unless this is done, their tender will not be considered. Only one percentage rate on all Rates of Schedule of Quantities & Rates shall be named.
2. The Percentage inserted shall hold good for all works under this contract, without reference to quantity or location of the work or the variation in the estimated quantity.
3. Quantity of each item of work mentioned in the Schedule, should be noted and the item rate worked out carefully, having regard to the specifications before submitting the tender, as no variation in rates etc. will be allowed on any ground such as mistake or misunderstanding etc. after the tender has been submitted. The percentage rate, above or below the Schedule/Estimated rate, indicated at the end of the Schedule of Quantities & Rates, will apply to each item, of the tender and any excess in the item that may be directed to be executed by the Chief Engineer.
4. Tenderers are requested to note that, they are required to add or deduct the amount due to this percentage, as the, case may be and work out the final figures(amount of their tenders), at the end of the Schedule of Quantities & Rates.
5. The percentage quoted should be legibly written in figures as well as in words, in the space provided for Erasures or corrections in figures or in words, without Tenderers initials, will render the tender liable for rejection.

CHIEF ENGINEER

MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT
TENDER NO. CE/90/2017.

Name of work: “Reconstruction of collapsed portion of boundary wall between Sada village and MPT Type- A quarters at Headland.”

SCHEDULE OF QUANTITIES AND RATES

Item No	Description of Items	Unit	Approx Qty	Rate in Rs fig./Words	Amount Rs
1	Demolishing and clearing away laterite brick or rubble masonry in C.M including stacking serviceable material & disposal of unserviceable material at places pointed out upto a lead of 100m including all tools & plant labour & material complete.	Cum	43.50	1967.00	85,564.50
2	Excavation in dense or hard soil/murram etc. including removal of obstructions such as small trees, vegetation etc. and removal of excavated material upto a lead of 50m and a lift of 1.5m including refilling foundation trenches. All labour and material etc. Complete	Cum	14.50	901.00	13,064.50
3	Excavation in hard rock etc. including removal of obstructions such as small trees, vegetation etc. and removal of excavated material upto a lead of 50m and a lift of 1.5m including refilling foundation trenches. All labour and material etc. Complete	Cum	14.50	3030.00	43,935.00
4	Soling with hard laterite rubble stone of 20 cm size including hand packing etc. complete. All labour & material etc. Complete	Cum	7.50	1634.00	12,255.00

5	Cement concrete (1:3:6) using 20mm graded black trap stone metal out of quarried boulders, as coarse aggregate including mixing, depositing, consolidating, levelling, finishing ,curing etc. all labour & material etc. Complete	Cum	4.00	5746	22,984.00
6	Constructing masonry in foundation and plinth using precast cement concrete solid blocks having a crushing strength of not less than 70kg./cm ² (28 days curing) with a mix not leaner than (1:5:10) in cement mortar (1:6) including providing specially moulded blocks at junctions & corners, curing etc. All labour & material etc. complete.	Cum	12.00	7102.00	85,224.00
7	Constructing masonry in Superstructure using precast cement concrete solid blocks having a crushing strength of not less than 70kg./cm ² (28 days curing) with a mix not leaner than (1:5:10) in cement mortar (1:6) including providing specially moulded blocks at junctions & corners, scaffolding, lift , racking out joints , providing PVC pipes for veep holes as shown in the drawing ,curing etc. All labour & material etc. complete.	Cum	51.00	7445.00	379,695.00
	TOTAL, Rs.				7,17,745.00
	Amount after 5.2% vat				6,80,422.26

Quotation No.CE/ 90 /2017

Name of Work: “Reconstruction of collapsed portion of boundary wall between Sada village and MPT Type- A quarters at Headland.”

‘A’ Total Amount of Quotation excluding GST = “A”

Rs.6,80,422.26

1. ADD _____% (In figures)

In words _____ Over the above amount at “A” i.e **Rs.6,80,422.26** =Rs: _____

OR

2. DEDUCT _____ % (IN FIGURES)

In words _____ from the above amount at “A” i.e **Rs.6,80,422.26** = Rs: _____

‘B’ Total Quoted Tender Amount exclusive of GST

In Figure – = Rs: _____

In Words Rupees _____

_____ Only.

NOTES:

1.Tenderers should score either “ADD “or “DEDUCT” as the case may be.

2.Tenderers are advised in their own interest to inspect the site before tendering.

3.The quantities given above in the schedule of Quantities and Rates are approximate and are furnished for the guidance of the tenderers.

Witness's
Signature: _____
Name : _____
Address: _____

Bidder's
Signature: _____
Name: _____
Address: _____

Tel No:
MobileNo:
Date:

Tel No:
Mobile No:
Date:



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MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT

SCHEDULE – C

TENDER NO. CE/90/2017

. **Name of work** : “Reconstruction of collapsed portion of boundary wall between Sada village and MPT Type- A quarters at Headland.”

ESTATE RENTAL CHARGESO

Sr. No.	Description	Rate		Remarks
		Rs.	Ps.	
1.	Licence fees on Port land for maintenance office buildings and other structures.	Rate will be charged as per scale of rates prevailing during period of contract.		Payment shall be made to CDC Section, Finance Dept based on the recovery advice.

NOTE : Location of suitable area subject to the availability shall be decided by the Chief Engineer.

SIGNATURE OF THE CONTRACTOR

CHIEF ENGINEER

MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT

FORM OR BANK GUARANTEE FOR SECURITY DEPOSIT

1. In consideration of the Board of Trustees of Mormugao Port Trust (Here in after called 'THE BOARD') having agreed to exempt from _____ (Hereinafter called 'The said Contractors') from the Board _____ and _____ for _____ and (Hereinafter called "The Said Agreement") of Security Deposits for the due fulfillment by the said contractor of the term and conditions contained in the said Agreement on production of a Bank guarantee for Rs. _____ (Rupees _____ only). We _____ Bank _____ - (hereinafter referred to as 'The Bank') do hereby undertake to pay to the Board an account not exceeding Rs. _____ (Rupees _____ - only) against any loss or damage caused to or suffered or would be caused to or suffered by the Board by reason of any breach by the said contractor(s) of the terms and conditions contained in the Said Agreement.
2. We _____ Bank, do hereby undertake to pay the amounts due and payable under this guarantee without any demur, merely on a demand from the Board stating that the amount claimed is due by way of loss or damage caused to or would be cause to or suffered by the Board by reason of any breach by the said contractors of any of the terms or conditions contained in the said agreement or by reason of the contractor's failure to perform the said agreement. Any such demand made on the bank shall be conclusive as regard the amount due and payable by the bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. _____ (Rupees _____ only).
3. We, _____ Bank, further agree that the Guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continue to be enforceable till all the dues of the Board under or by virtue of the said agreement have been fully paid and its claim satisfied or discharged or till the Board certified that the terms and conditions of the said agreement have been fully and properly carried out by the said contractor(s) and accordingly discharges the guarantee. Unless a demand or claim under this guarantee is made on us in writing on or within three months from the expiry date i.e. from _____ we shall be discharged from the liability under this guarantee thereafter.
4. We, _____ Bank, further agree with the Board that the Board shall have the fullest liberty without our consent and without effecting in any manner our obligations hereunder to vary any of the terms and

conditions of the said Agreement or to extend time of performance by the contractor(s) from time to time or to postpone for any time or from time to time

5. any of the powers exercisable by the Board against the said contractor(s) and to far bear of enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation of extension being granted to the said Contractor(s) or for any forbearance act of omission on the part of the board or any indulgence by the Board to the said contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would put for this provision have effect of so relieving us.
6. Notwithstanding anything stated above, our liability under the guarantee is restricted to Rs. _____ (Rupees _____ only). Unless a suit or action to enforce claim under the guarantee is filed against us within three months from that date, all rights under the guarantee shall be forfeited and we shall be relieved and discharged from all liabilities there under.
7. The Board is authorized to enforce claim against the guarantee at the local branch of the Bank in Goa in case such as eventually of encashment arises.
8. We, _____ Bank, lastly undertake not to revoke this guarantee during its currency except with the previous consent of the Board in writing.

Dated _____ day of _____ 2017.

VENDOR REGISTRATION FORM

- 1. Name of the Organization : _____
- 2. Address (In Detail) : _____
- 3. Telephone Number : _____
- 4. E-Mail Id : _____
- 5. Permanent Account Number (PAN) : _____
- 6. Bank Name : _____
- 7. Bank Branch Address (In Detail) : _____
- 8. Bank Branch Code : _____
- 9. Bank Account Number : _____
- 10. Bank Account Type : _____
- 11. Magnetic Ink Character Recognizer (MICR) : _____
- 12. GST Registration Number : _____
- 13. GST Tax Registration Code : _____
- 14. Employee Provident Fund (EPF) Registration Number : _____
- 15. Employee State Insurance Scheme (ESIS) Registration Number : _____
- 16. IFSC Code : _____

PROFORMA FOR GST DETAILS

Sr No	Particular	Mormugao Port Trust	Data Required
1	Customer Name as per GST Registration Certificate	Mormugao Port Trust	
2	Full Postal Address	Administrative Building, Headland Sada.	
3	City	Goa	
4	Pin code	403 804	
5	PAN	AAALM0293P	
6	Type of Person	Local Authority	Company/Firm/Individual/Trust/LLP/AOP
7	Resident/Non Resident as per Income Tax Act	Resident	
8	ARN No.	AA30617001663N	
9	Provisional ID	30AAALM0293P1ZY	
10	GST No.	30AAALM0293P1ZY	
11	PPOB (Principal Place of Business) or APOB (Additional Place of Business)	PPOB	
12	Reason for Non Registration (Turnover Limit / Non Taxable Supply / Other Reason)	NA (Registered Under GST)	
13	Type of Customer (Manufacturer/Trader/Importer/Depot/Service Provider/Works Contractor/Principal/Consumer)	Service Provider	
14	Whether Falling under SEZ unit or Developer? (Yes or No)	No.	
15	Whether B2B or B2c (B= Business & C= Customer)	B2B	
16	Whether Opted for Composition Levy Scheme? (Yes or No)	No.	
17	Whether falling under casual taxable person as per Section 2(20) of CGST Act,2017 (yes or No)	No.	

18	Whether falling under Non Resident taxable person as per section 2(77) of CGST Act,2017 ? (Yes or No)	No.	
19	Central Excise Registration No.	--	
20	Service Tax Registration No.	AAALM0293PST001	
21	VAT – TIN	30181201096	
22	CST – TIN	V/CST/1683	
23	IEC	1706000073	
24	Contact Details :		
	Name	Shri.Anant Chodnekar	
	Designation	Sr. Dy.CAO	
	Phone No.	0832-2521132	
	E-mail	facao@mptgoa.com anant.chodnekar@mptgoa.com	

I, Mr./Mrs. _____(Proprietor/Partner/Director) of M/s _____do certify that the information given above is complete and correct.

Place

Date

Signature

(Name: _____)